



# THE MOOSE JAW HOUSING AUTHORITY

255 Caribou Street West, Moose Jaw, SK S6H 7W3  
Telephone (306) 694-4055 ▪ Fax (306) 694-2021

[www.moosejawhousingauthority.com](http://www.moosejawhousingauthority.com)  
[mjha@sasktel.net](mailto:mjha@sasktel.net)

## UTILITY HOOK-UP VERIFICATION

TENANT NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
POSTAL CODE: \_\_\_\_\_  
PHONE: \_\_\_\_\_

### CALL

#### SASKPOWER (see page 2 for instructions)

SaskPower Toll Free Phone #: **1-888-757-6937**

Account Number: \_\_\_\_\_

This will verify that the above-named tenant has connected the hook-up for electricity.

Today's Date: \_\_\_\_\_ Hook-up Date: \_\_\_\_\_

### CALL

#### SASKENERGY (see page 2 for instructions)

SaskEnergy Toll Free Phone #: **1-800-567-8899**

Account number: \_\_\_\_\_

This will verify that the above-named tenant has connected the hook-up for gas.

Today's Date: \_\_\_\_\_ Hook-up Date: \_\_\_\_\_

### GO TO

#### WATER DEPARTMENT, City of Moose Jaw

Water Dept. Phone #: **306-694-4400**

This is to verify that the above-named tenant has connected the hook-up for water.

Today's Date: \_\_\_\_\_ Hook-up Date: \_\_\_\_\_

Water Department Signature: \_\_\_\_\_

**Please bring this completed form with you to your lease appointment.**

***"FIRST in Saskatchewan Housing"***

# Instructions for Tenant to Hook-up with SaskPower, SaskEnergy and Water Department

## STEP 1

Phone SaskPower free of charge at 1-888-757-6937

Phone SaskEnergy free of charge at 1-800-567-8899 and:

- a) Give them your new address for hook-up, and
- b) Tell them the hook-up date

At this time, you will have to give:

- a) Your first and last name for each adult listed on the lease agreement, and
- b) Either your Driver's License number **OR** your Sask. Health Services number.

### ***SaskPower and SaskEnergy Conditions***

- a) **IF** you have an outstanding balance on your current SaskPower bill or SaskEnergy, you will need to pay that balance in full before a hook-up at your new address can take place;
- b) **IF** you have an outstanding balance, you will require a security deposit before carrying out a hook-up at your new address. The utility company will tell you how much that will be.

## STEP 2

- a) You must call SaskPower and SaskEnergy **at least four (4) days** before the hook-up date to allow time for the information to be given to MJHA.
- b) If hooking up to water, please note that the water connection is turned off. Please allow Moose Jaw City Water Department 7 days to connect services.

## STEP 3

### ***MJHA Conditions***

- a) New tenants **WILL NOT** receive the keys to their MJHA housing unit **UNTIL** the MJHA has received confirmation from SaskPower, SaskEnergy and the Water Department at City of Moose Jaw that utility hook-ups have been confirmed.